



Travel & Tour Expectations and Contract

ADSS Music program prides itself on offering fantastic travel & tour opportunities for students each year. These are experiences which can be long lasting memories and incredibly musically rewarding. We offer tours for Grades 8, 9, and 10-12 together each year, as well as various other off campus experiences. These vary from year to year and depend on the current financial climate and experiences available to us.

These experiences are fantastic, however it should be understood that these are experiences beyond the curriculum and voluntary of the music directors, therefore decisions around these experiences are at the discretion of the directors and those decisions are final.

To be eligible to travel with the program, students must be demonstrating the following (these rules apply to all off campus experiences):

- Good behavior in our school and community (no suspensions at any point in the year).
- Be demonstrating a proficient level of understanding in music courses (or at least developing toward proficiency with strong efforts being shown. For Grades 10-12 this must be Letter Grade B or higher).
- Attending school regularly.
- Best efforts being made in all non-music courses (music directors have a responsibility to check in with all non-music course teachers).
- A sufficient amount of interest for the tour to occur.
- The ensemble travelling meets the musical expectations of its director(s)

Should a student be ineligible to travel due to the above-mentioned expectations, the following will occur:

- 1st contact will be an email or phone call home to discuss how to get the student on track.
- 2nd contact will be a final warning by email or phone call.
- 3rd contact will be removal from the trip. **Absolutely NO refunds will be given.**
- A student suspended will immediately move to step 3 and be removed from the tour. We need to be able to trust that students are going to act as good ambassadors for our program, school, and community.

While on tour, the following rules must be met by all travelers. Should any of these rules be broken, a student will be sent home by bus or plane **IMMEDIATELY**, while being accompanied by a chaperone at the parents' expense. These rules are set for the well-being of all on the trip.

- 1. At no time should a student have in his/her possession any alcohol, vapes, drugs, or illegal substances. School district policy will apply to these situations.*
- 2. Students are to remain with the group at all times. There will be brief periods where students will be allowed to roam in a given area, however, failure to stay within those confines, or to leave the area completely will result in consequences such as: missing out on activities, being attached to a chaperone for the remainder of the trip, or if behavior persists, sent home at parental expense.*
- 3. Acts considered as sexual conduct are prohibited.*
- 4. All facilities and equipment are to be treated with care. This includes schools visited, hotels, or otherwise.*
- 5. All members of the tour group are to be treated with respect (this includes, but is not limited to verbal and/or physical harassment). This includes other members of the ensemble, chaperones, teachers, and persons we encounter.*
- 6. Once curfew is in effect, students are not to leave their rooms until the morning. Should a student need attending to, chaperones are available.*
- 7. Any students engaging in activities that may cause harm to themselves or others will be sent home immediately at parental expense.*

For any student wishing to attend the current year's tour, the following needs to happen by:

Tuesday, October 1st 2024:

- The contract page attached must be signed and dated by the student, as well as a parent and/or guardian. This is a binding document and once signed it is understood by all parties that the rules and expectations listed above have been read over and clarified.
- An initial non-refundable deposit must be given. The amount is different for each tour, to find out the amount please go to our website and find the "Trips & Travel" section. This can be found at:

www.adssmusic.weebly.com

- Payments will be listed as well as due dates for those on our website. Please make sure to check there frequently and look for further information in our monthly email newsletter. It is **IMPORTANT** that all families check their emails regularly as that is the easiest way for the music department to contact so many families.

- Should a student wish to travel but the funds are out of reach for a family, please complete the funding support form on our website under “Tours and Travel”. The Music Directors will contact you directly and we will do our best to support and help. These funds are reserved for students who are very hard working and attend regularly. Ineligibility to travel still applies in these situations. Grade 8 students will not have this funding available to them, due to the fact that completing fundraising options should bring students close to the funds needed.
- We will be offering fundraising opportunities throughout the year for students to help reduce costs. These opportunities are found on our website under the “calendar” section and will be emailed and announced regularly to ensure they are well understood. These fundraising opportunities are completely voluntary. Only students who participate will be offered a percentage of what was earned. This amount will be tracked by Mr.Kynoch and you may check with him regarding funds raised by email. These funds will be applied to the final payment for each tour and a reduced amount will be expected. These will be posted on our website and emailed out.
 - **Example- “Final payment”**
 - *Without fundraising \$250*
 - *With bottle drive fundraiser only \$200*
 - *With chocolate drive fundraiser only \$220*
 - *With all fundraisers completed \$170*



Travel & Tour Expectations and Contract

This is a binding document and once signed it is understood by all parties that the rules and expectations listed above have been read over and clarified. This should be accompanied with a deposit for the tour that is **NON-REFUNDABLE**. **By signing this contract all parties agree to the following:**

The student will demonstrate:

- Good behavior in our school and community (no suspensions at any point in the year).
- A proficient level of understanding in music courses (or at least developing toward proficiency with strong efforts being shown).
- Regular attendance at school with very few absences.
- Best efforts being made in all non-music courses (music directors have a responsibility to check in with all non-music course teachers).

Should a student be ineligible to travel due to the above-mentioned expectations, the following will occur:

- 1st contact will be an email or phone call home to discuss how to get the student on track.
- 2nd contact will be a final warning by email or phone call.
- 3rd contact will be removal from the trip. **Absolutely NO refunds will be given** as it greatly affects the other students involved.
- A student suspended will immediately move to step 3 and be removed from the tour. We need to be able to trust that students are going to act as good ambassadors for our program, school, and community.

While on tour students will comply with the following set of rules and expectations.

1. At no time should a student have in his/her possession any alcohol, drugs, or illegal substances. School district policy will apply to these situations.
2. Students are to remain with the group at all times. There will be brief periods where students will be allowed to roam in a given area, however, failure to stay within those confines, or to leave the area completely will result in consequences such as: missing out on activities, being attached to a chaperone for the remainder of the trip, or if behavior persists, sent home at parental expense.
3. Acts considered as sexual conduct are prohibited.
4. All facilities and equipment are to be treated with care. This includes schools visited, hotels, or otherwise.
5. All members of the tour group are to be treated with respect. This includes other members of the ensemble and/or chaperones.

6. Once curfew is in play, students are not to leave their rooms until the morning.
Should a student need attending to, chaperones are available.
7. Any students participating in activities that may cause harm to themselves or others will be sent home immediately at parental expense.

This contract and the initial **NON-REFUNDABLE DEPOSIT must be received by:**

Tuesday, October 1st, 2024

Student name (write clearly first and last name): _____

Student Signature: _____

Parent/Guardian name:(first and last name): _____

Parent/Guardian Signature: _____

Date: _____